



**Minutes of Burnside Parent Council
Monday 5 October 2020**

In attendance: Cllr Robert Brown, Helen McGarvey, Gary Campbell, Fiona Adamson, Carrie Stroud, Ashley Walker, Richard Tawse, Julie Hanratty, Ross Kirkwood, Fiona Welsh, Julie McCaskill, Kelly Elliot, Holly Belcher, Nicola Thompson, Eugenie Aroutcheff, Fiona Midwinter and Cate Smith

Apologies: Pamela Dick, Kara Crozer

Item	Comments	Action
1.	<p><i>Brief mention of last meeting - reminder as to why we are all part of the PC and how we should approach discussions within meetings</i></p> <p>Attendance Sheet completed</p> <p>Process around GDPR discussed and agreed</p> <p>FA to write policy statement about GDPR and the retention of email addresses. FA All email addresses pertaining to previous members of the PC who are now no longer voting members will be deleted ASAP.</p>	
2.	<p>Minutes of the previous meeting approved</p> <p>Comms sent out from School re parking and access to playground, etc clarifying a number of points raised at the last meeting.</p> <p>Clerk position within PC still vacant. FA to contact Stonelaw High to see if this would be suitable for a Business Studies student. FA</p>	
3	<p>Reports and Upcoming Events</p> <p>Outdoor Classroom - subcommittee will continue to liaise with School to ensure funds are directed in the correct way. Grow 73 will soon be accessing the school grounds to tidy up raised beds, polytunnel, etc - support will be required from parent body. Eugenie has secured a number of tools from prisons in Edinburgh ready for the School to use once Gardening Club is back up and running. Birdwatching and BioDiversity equipment has already been purchased - dates to be agreed with School for implementation and set up.</p> <p>Issue of traffic around School and selfish parking was raised again following an incident reported via FB page. Agreed that Community Police support would be very helpful at this time. Helen has emailed our officer and Cllr Brown offered to contact the Community team to enquire about additional support at School.</p> <p>Discussion was had around producing banners/posters to remind parents of processes and "rules". Ultimately this was not thought to be useful but will be revisited in the future.</p> <p>Wearing of face coverings at the school gates was extensively discussed. Due to challenges around maintaining social distancing due to the layout of the school grounds and the access points it was unanimously agreed that the PC would ask the wider parent and carer community to wear face coverings at drop off and pick up times to help keep everyone safe. Julie offered to compose a</p>	<p>Sub-committee</p> <p>EA/ HMcG</p> <p>HMcG/ Cllr B</p> <p>JMcC</p>

suitable FB post which could be shared via the School App also.

4. **Head Teacher Update:**

Reporting to parents – Settling in Reports to be issued at the end of the week, follow up calls as necessary.

Assemblies – first assembly 2 weeks ago went well. 2M plus distance between classes, separate entry/exit, short assembly. Assembly this week will focus on road safety around the school and the Road Safety Calendar Competition.

Re-organisation to class groups outdoors – following ongoing guidance/advice we have moved from year groups to class groups in the playgrounds, to reduce the risk of infection and number of pupils and families affected by a positive case. Playground toys – being re-organised into class boxes, will be introduced asap. Going well, thank you to pupils for their understanding and to parents for support.

Halloween – we will celebrate Halloween in school on Friday 30 October. Pupils can come to school dressed up (no props) and we will have class parades.

P.E – no update as yet on whether PE will move indoors following the break.

Food parcels – staff are putting together food parcels for families in need. Following the break we intend to open this up to parents to donate and possibly wider community.

5. **AOCB**

Gillian Stephenson has sadly resigned from the PC. Gillian has been a key member of the council for 8 years and we'll be really sad to see her go. She will stay on in her role as Library Coordinator and the PC will continue to support her in any way needed. FA extended an huge thank you to GS!

JMcC suggested the idea of sending postcards to all of our school families reminding them that we're all here for each other during this difficult time. It was unanimously agreed that this was a fantastic idea and something really beneficial for the PC to get behind. JMcC and CS have kindly agreed to work on this together.

JMcC/
CS

Further discussion was had around food collection in line with the food parcels Helen mentioned. This will be picked up after the October break and dealt with as a bigger, stand-alone activity supported by the PC.

RK raised the question of how the PC could support the School and our families should there be a future requirement for a blended learning model to be reintroduced. Suggestions were made around need for more devices and WiFi provision. This will be discussed further and an update provided in due course.

FA/
HMCG

It was also suggested that a directory of resources (focussing on community groups and mental health) could be published on the PC website. FA will contact South Lanarkshire Council to ensure this does not break any of our media agreements.

FA/AW

Date of next meeting: Mon 2 November 2019

